



Nomination Deadline:
Contact the Recreation
Department

TOWN OF LUNENBURG

Volunteer Awards

Representative Volunteer Award Nomination Form

Each year the Town of Lunenburg, the Mayor and Council recognize the extraordinary contributions of individuals and groups who volunteer their time and skills to provide services and programs in our communities.

Please read carefully before filling out your nomination

Nomination Criteria

- Volunteers, who meet the following criteria, are eligible for a municipal Volunteer Award:
 - Years of service
 - Number and diversity of organizations served
 - Contributions: Leadership & Commitment
 - Impact on Community/Organization (Ability to inspire, motivate, achieve results, create change, improve community, change lives, etc.)
 - What makes this volunteer exceptional?
- Describe the impact the volunteer has had and include as much of the volunteer's history as possible.
- This is a scored process. All areas of the nomination form must be completed. Nominations that are unclear, inaccurate, late or do not comply with the below criteria may not be accepted or impact your volunteer's score.
- While we recognize some nominators like to surprise a volunteer with this recognition of their service, we highly recommend connecting with the volunteer prior to submitting this form to get a full picture of their volunteer experience. Requesting a copy of the volunteer's resume can also be a helpful tool in completing this nomination form.
- Ensure the volunteer's efforts are voluntary and not paid. Paid work cannot be listed on the form. If you require any clarification please contact the Recreation Department at 902-634-4006.
- Volunteer must be a resident of Town of Lunenburg.
- Nominators may only nominate **one person**.
- The volunteer cannot have received this award in the last 5 years. To find out if nominees have received the award in the past, please call 902-634-4006.

Nominator's Information

Nominator's Name: _____

Address: _____

City: _____ Postal Code: _____

Nominator's Phone: (h) _____ (work or cell) _____

Email Address: _____

Volunteer's Information

Volunteer's Name: _____

Address: _____

City: _____ Postal Code: _____

Nominee's Phone: (h) _____ (work or cell) _____

Email Address: _____

Volunteer's Role & Organization information	
Eg	<p><i>Role: Treasurer</i></p> <p><i>Organization: ABC Community Association</i></p> <p><i>Purpose of Organization: To enhance, engage and represent our diverse neighbourhood, where we live, work and play, by facilitating partnerships, programs and services.</i></p> <p><i># of Years Volunteering With Organization: 20 years</i></p>
1.	<p>Role:</p> <p>Organization:</p> <p>Purpose of Organization:</p> <p># of Years Volunteering with Organization:</p>
2.	<p>Role:</p> <p>Organization:</p> <p>Purpose of Organization:</p> <p># of Years Volunteering with Organization:</p>
3.	<p>Role:</p> <p>Organization:</p> <p>Purpose of Organization:</p> <p># of Years Volunteering with Organization:</p>
4.	<p>Role:</p> <p>Organization:</p> <p>Purpose of Organization:</p> <p># of Years Volunteering with Organization:</p>
5.	<p>Role:</p> <p>Organization:</p> <p>Purpose of Organization:</p> <p># of Years Volunteering with Organization:</p>
6.	<p>Role:</p> <p>Organization:</p> <p>Purpose of Organization:</p> <p># of Years Volunteering with Organization:</p>

1. Volunteer’s Contributions *(Please write in point form)*

A. How has this Volunteer demonstrated leadership through volunteering?

B. What impact has this Volunteer made in community? (Ability to inspire, motivate, achieve results, create change, improve community, etc.)

C. What makes this Volunteer exceptional?

If you need more space, please attach a sheet with this nomination form.

2. Brief Summary to be read at the Ceremony: Provide - 1 -2 sentences that outline the nominee’s volunteer involvement, which can be read during the ceremony and used in the event program.

Eg. Elizabeth has been a cornerstone at events for ABC Support Society. She keeps the onsite registration running smoothly, oversees volunteers and takes care of everyone. She has contributed well over 200 hours volunteering at this organization as well as with XYZ Children’s Centre and her Church. Her selfless hours of dedication make the jobs of others easier. She is an individual who honours the true essence of volunteerism.

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The personal information collected on this form will only be used for purposes relating to the Volunteer Award's nomination, selection and announcement process or as otherwise consented to herein. If you have any questions about the collection and use of this information, please contact the Recreation Director at 902-634-4006 or kcunningham@explorelunenburg.ca.

Please contact the Recreation Director for the nomination deadline.

MAIL:

Kelly Cunningham
Recreation Director
Town of Lunenburg
PO Box 129
Lunenburg, NS, B0J 2C0

DROP OFF:

Lunenburg Town Hall
C/O Kelly Cunningham
119 Cumberland Street
Lunenburg, NS

EMAIL:

kcunningham@explorelunenburg.ca

FOR MORE INFORMATION

CONTACT:

Kelly Cunningham
(P): 902-634-4006
FAX: 902-634-4416

On behalf of the Town of Lunenburg, we would like to thank you in advance for taking the time to nominate a deserving volunteer from your community.